



## COACH REIMBURSEMENT POLICIES

Santa Barbara Soccer Club/Central Coast Academy seeks to hire highly qualified and licensed Coaches for all of our teams. Coaches are paid employees of Santa Barbara SC/CCA. This includes travel to the regularly scheduled CSL/MLS/DPL league gaming circuit.

Outside of regular league play, it is customary in competitive club sports for teams to support the cost of accommodations for a coach and or cover coach to attend a tournament, showcase or out of town competition. This would include optional out of town tournaments, showcase, State Cup, Regionals, Nationals, etc.

The position of the Club is that a coach and or cover coach may, for him or herself, request support of their team. A coach may seek support to cover travel expenses and hotel accommodations for a reasonable period of time in conjunction with their required attendance and coaching. Please keep in mind - it is the responsibility of the coach to communicate his or her expectations for travel reimbursement to the team and/or team manager PRIOR to making any team commitments, and or making any expenditures associated with travel. Any additional expenses should be incorporated into the cost to each player for any tournament or additional play. The total cost of participation should be presented to each family before asking for individual commitments or decisions.

In the event that a coach or cover coach is representing more than one team at an out of town tournament or game, the costs should be split evenly amongst all teams.

In general, coaches can request the following:

- Hotel accommodations (up to \$175 per night) -
  - If a coach is required to coach on two consecutive game days (Saturday & Sunday) in a location greater than 1.5 hours away, it would be appropriate to request the team to pay for a hotel.
  - If a coach must report to a game location more than 2 hours away prior to 10 am, it would be reasonable to request hotel accommodations for the night before. (Example: 8 am kick off Saturday in Riverside - covering Friday night hotel would be appropriate)
- Transportation/Gas -

- A coach may request the team support transportation to and from outside activities. The rate in which to calculate travel reimbursement would be \$.40 per mile, to and from the game day location.
- Additional travel expenses would include extraordinary mileage or air travel for tournaments/games as required. (I.e. out of driving distance/State)

Coaches cannot request the team to pay for the following:

- Gas, hotel, food, or any other expense relating to activities covered under the member benefits - which include a team's regularly scheduled season (CSL, MLS or DPL games).
- Travel or hotel to support a friend, spouse, child.

This policy does not apply to international travel. Coaching/chaperone costs for international travel are regulated by the international travel policy.